

## Pembroke Minor Hockey Executive Meeting



**Monday August 19, 2024**

**Start Time: 6:38 p.m.                      PACC**

**Attendance:** Shawn Gillies, Terri Keller, Nicole Dennison, Chrissy Le Ber, Jason McLeod, Sherry Godin, Phil Bennett, Kristy Barton, Samantha Lacelle, Jason Laronde, Gordon Daviau, Melissa Drew,

**Regrets:** Andre Pellerin, Craig Brunton, Matt Schooley, Jason Brazeau, John McCann

### **Minutes from previous Meeting**

★ Motion to accept the minutes from the last meeting:

Made by: Jason M

Seconded by: Kristy

Voted: All in Favour

### **President Report (Jason L)**

- District meeting next week
- Some discussion about issues with the RC Steve Cupelli and invoices. Things have been rectified and he will be continuing in the role.
- Chain of command needs to be followed so that people are not getting multiple emails about the same things.
- Things that need to go to the district need to go through the president and he will forward them to the appropriate person.
- Please ensure that you are completing your role and not interfering with other roles.
- Andre will be unavailable for a month or so please contact Jason for assistance.

- ALL parent qualifications must be completed before players can go on the ice.
- U15 House A will fall under Shawn as it is considered a house team and not a rep team.

#### **Vice President Report and Skills and Development (Andre shared by Jason M)**

- Jason M and Andre meet with Chad Brand about goalie clinics. He would like to come out to specific team practices and work with a couple of goalies at a time. The thought is that every team from U11-U18 would get 4 sessions for the goalies. The charge would be \$50 for each session. Teams with shared ice may get a bit extra but we also want to make sure it is even amongst the teams.
- Chad would also like to run some clinics on PA Day and holidays. We could rent the ice under PMHA with the agreement that our goalies will get preference. He will be fully insured for himself and players that are not PMHA players.

Motion: To have Chad Brand run sessions for our goalies during team practice times approximately 4 sessions per team from U11-U18 rep and house at a cost of \$50 per session.

★ Motion Presented by: Jason M

Second: Kristy

Yes: 12

No: 0

Abstain

- Wifi has been set up in the rink and we will have our own for PMHA. We are still waiting for the password. Please do not share the Password.
- Rink boards - the contract is still being worked on. The city is going to charge a \$30 fee for installation and the agreement will only be for 3 years. After the 3 years, they will have to be replaced.

### **Treasurer (Report Sent in by Matt)**

No formal treasurer's report as I have not completed the bookkeeping for the period May 1<sup>st</sup> to date yet. I have attached a copy of the bank account balances as of August 18th, 2024 for your reference for now. The account with \$25,728 is a new high interest account we opened to throw excess funds in over the summer to get some interest while also keeping it accessible. The registration payments have been coming in fast and furious. The only outlays of a material nature since year end have been tournament allocations for the Rep teams and the House A team.

<b>Current Account</b>	
(3611)	\$4,313.57
Chequing	
<hr/>	
<b>Current Account</b>	
(5716)	\$103,922.59
Chequing	
<hr/>	
<b>Current Account</b>	
(7116)	\$25,728.18
Chequing	

### **Registrar (Melissa)**

- Melissa has created a shared drive folder with current up to date registration information and will share it with everyone.
- It will contain who is missing Respect in Sport and also instructions on how to have parents do this.
- Volunteer tab and information will be shared as well
- Melissa is going to use the email from the payment invoice to contact families as it seems to be the most recent
- House to house players can not transfer between associations. Jason L will follow up on this with the District as we have a player that we believe was given a permanent transfer.

- Registration Numbers - 260 registrations so far, only 2 U21 players, U13 Rep has lots of players.
- Pembroke Fire Department (R Poirier) has reached out and is going to sponsor 1 player and possibly a second family with 2 players (if needed)
- Just a reminder that funding is available please encourage families to reach out if needed

### **Ice Allocator (Nicole/Terri)**

"The Adventures of Nicole and Terri"

- Conditioning, Tryouts and House league sorts - timings have been completed and were sent out prior to meeting so we can review and discuss
- Each team has been scheduled the minimum conditioning ice times plus one and some evaluations.
- Effective Oct 5 - U7 will not start until 8:00 on Saturdays so it is not so early.
- Ice times for games will be submitted to the District and then the remaining ice times will be scheduled for practices.
- Must use Sports Heads!! Please make sure managers are aware of this!
- We can get ice from Westmeath as needed and we hope to take advantage of this for some games, especially during Silver Stick.
- Concerns with U18 games on Saturdays due to low availability of players was expressed
- Nicole would like a picture of everyone for the boards in the hall please.
- Questions about Silver Stick - do they use the ice at 7:00 or is it free??  
This will be looked into by Nicole/Terri

### **Risk and Safety (Chrissy)**

- Nothing to report yet :)

### **Secretary and Bingo Report (Sherry)**

- We are always looking for more volunteers to assist with the Bingos. Once the season is up and running we can send out the information again.

### **Competitive Report (Kristy)**

- Coaches have begun to register for tournaments and the process seems to be going well. Thanks to Matt for getting cheques out quickly to cover the costs.
- Overall things seem to be going well so far.

### **Equipment Manager (Jason)**

- The skating clinics are all full. The program is set up and ready to go with at least 3 coaches on for each ice time. Eric will meet with Jason this week to just finalize things. The jerseys are in and ready to go.
- Jason will need assistance with handing out jerseys and organization (Group 1 - Sam and Kristy, Group 2 - Phil and Group 3 - Melissa Terri)
- Tournaments are not posted yet with the District - Jason L will look into this with the District. (This appears to have now been done since our meeting!)
- We will be using Game Sheet electronically for games
- 2024/2025 PMHA Tournament Dates:  
U7 Fun Day JAN 4 2025  
U9 Jamboree JAN 11/12 2025  
U11 JAN 17/18/19 2025  
U13 NOV 1/2/3 2024  
U15 DEC 6/7/8 2024  
U18 OCT 26/27/28 2024

### **Webmaster (Report sent in by Craig)**

- I would like to thank everyone who has requested a post on FB and the website for providing write-ups for the information they want posted.
- I want to apologize to Phil for not getting his post up in time to meet his deadline. The unfortunate thing is I can not post items to the website using my phone. And I have been away or at our cottage for the last 3 weeks and I do not bring my computer with me.
- When I return home on Wednesday, I will be home for a bit. So if there are updates or posts that I need to make I should be able to do them in a timely manner.

- I still like the idea of having a "Manager's Meeting" so that I can tell all the managers to send me pictures and content of our team's accomplishments so that we can celebrate and share them on FB and our websites.

### **Convenors Reports**

#### **U7 (Phil)**

- Ordered 5 sets of jerseys
- Also ordered 150 medals
- Can we try to be consistent for the U7 ice times if possible?

#### **U9 (Samantha)**

- Leave time for board set ups and to allow for games after
- Only 7 parents right now that need Respect in Sport :)
- Wondered about why registration was open so late - our dates are influenced by Aces registration

**Next Meeting: Monday September 16, 2024 at 6:30 PACC**

★ Motion: To adjourn the meeting at 7:53 p.m.

Made by: Chrissy

Seconded by: Nicole

Voted: All in Favour