



*Pembroke Minor Hockey Association*

**REQUEST FOR OPP VULNERABLE SECTOR CHECK**

**To Whom It May Concern,**

This letter is to confirm that \_\_\_\_\_ has applied to volunteer with the **Pembroke Minor Hockey Association** in the following role(s) (please check all that apply):

- ☐ Head Coach      ☐ Assistant Coach      ☐ Trainer      ☐ Team Manager
- ☐ Helper      ☐ Executive Member      ☐ Referee

The responsibilities associated with each role are outlined below:

- **Coaches, Assistant Coaches, Trainers, Team Managers, and Helpers**  
These volunteers will have direct and ongoing contact with minors under the age of 18. Responsibilities include supervising youth in dressing rooms and managing players during on-ice and office ice sessions.
- **Executive Members**  
These individuals are responsible for supervising minors during volunteer and fundraising events. This includes oversight of youth volunteers and supervision in dressing rooms and on the ice at these events.
- **Referees**  
Referees are responsible for the on-ice and off-ice supervision of minor hockey players. They may also mentor and oversee junior referees.

If you have any questions or require additional information, please feel free to contact us at your convenience. Thank you for your attention and assistance in this matter.

Sincerely,

**Jason McLeod**  
President, Pembroke Minor Hockey Association  
Cell: 613-401-4359  
Email: [President@pembrokeminorhockey.com](mailto:President@pembrokeminorhockey.com)